



How to Apply to Tabernacle of David Christian Academy

Transitional Kindergarten-7th Grade

Enrollment for 2025-2026 school year

Tabernacle of David Christian Academy (TDCA) enrolls students for the entire school year during the spring and does not typically accept new students once the school year has started.

If you are interested in applying for the **2025-2026** school year, please:

1. Visit our website and read the information in this packet on our vision and values and what it looks like to be a part of the TDCA family: www.tdcapasadena.org.
2. Fill out the Application.
3. Please choose one of the following methods to submit your Application with Application payment of \$100/student.

Drop off or send Application and \$100 to:

Tabernacle of David Christian Academy

1536 E. Washington Blvd. Pasadena, CA 91104

Email Application to Admin@TDCAPasadena.org and request an invoice.

Submit payment via www.tdcapasadena.org/application-payment.

Upon reviewing and accepting your Application, we will contact you to schedule a family interview and an Entrance Assessment. Please allow one (1) hour for family interviews. See page 2 for fees and schedule.

4. When you come to the family interview you will need to bring the following:
 - a. Transcripts from the previous year (2 years if applicable).
 - b. Student Immunization Records
 - c. Assessment Fee \$75.

TK-7th grade students will complete an academic assessment prior to being admitted to TDCA. There is a \$75 Assessment Fee (check payable to "TDCA" or request an invoice) due at the Family Interview or at the time of testing.

5. Within one week of the Family Interview, we will notify you of our decision to continue the enrollment process.
 - a. If accepted, you will be required to complete an Enrollment Packet and submit a non-refundable fee of **\$400** per student** and
 - b. **\$300 deposit per family** towards Parent Participation Program (P3).
 - c. On a case by case basis following the Entrance Assessment, the teacher may request a trial day to help determine if the applicant is ready to enroll. The trial day is determined by the teacher and school Admin.

You will either receive an invoice from "Tabernacle of David Christian Academy" for the amount due at time of Enrollment (ie \$400**/student plus \$300 P3 Deposit per family) or once your PaySimple

If you have any questions, please contact TDCA Admin at admin@tdcapasadena.org

Form is submitted, Admin will process the Enrollment Fees from the Account provided. Families can make the payment by setting up an account with PaySimple when receiving your first invoice. PaySimple is a secure online payment system that requires an ACH payment from your banking account. Credit cards are not accepted.

Families have one full week to submit the enrollment paperwork and deposit.

Enrollments are considered in the order that families complete the enrollment process.

Your enrollment will not be confirmed until both the Enrollment Packet and deposit are received.

We do not hold a spot after one week following the Family Interview if we have not received both the full payment (Enrollment deposit, application and assessment fees), and the full Enrollment paperwork. If enrollment process is not completed within one month, or by July 15th, a reactivation fee of \$100 may be required.

**See fees and schedule below.

6. Textbooks. Information on books will be sent to you over the summer via email. Textbooks are ordered and billed by our school's administrative team and either rented or purchased depending on the type of book. Textbooks are generally \$150-\$450 per grade.

Please note that school textbook fees are in addition to student tuition and will be billed and due July 15.

Application and Enrollment Deadlines:

Application	Due:	Payment:		Enrollment Includes Family Interview,*** Enrollment Paperwork and Deposit.	Enrollment Fee Due within one (1) week of Family Interview:	Enrollment Fee Per Student:
Early Bird Applicants for Fall Second Term	March 15th (First Term)/ Sept 15th (Second Term)	\$100		X	April 1st (First Term) October 1st (Second Term)	\$400 Early Bird Price
				X	May 1st	\$450
				X	June 1st	\$475
				X	Starting June 2nd (First Term)\ Starting Oct 2nd (Second Term)	\$500

***Family Interviews should be scheduled as soon as possible, within a week or two, upon application acceptance.

Note: An Additional \$300 P3 Deposit per family is due along with Enrollment Fees. Please see the Financial Policy in the Family Handbook for more information.

If you have any questions, please contact TDCA Admin at admin@tdcapasadena.org