



# How to Apply to Tabernacle of David Christian Academy

## CO-OPERATIVE PRESCHOOL

### Enrollment for 2025-2026 School Year

Tabernacle of David Christian Academy (TDCA) enrolls students for the entire school year during the spring and does not typically accept new students once the school year has started.

If you are interested in applying for the **2025-2026** school year, please:

1. Visit our website for more information on our vision and values and what it looks like to be a part of the TDCA family: [www.tdcapasadena.org](http://www.tdcapasadena.org).
2. Fill out the Application.
3. Please choose one of the following methods to submit your Application with Application payment per student. It is \$100/application.

Drop off or send Application and \$100 to:

Tabernacle of David Christian Academy  
1536 E. Washington Blvd. Pasadena, CA 91104

Email Application to [Admin@TDCAPasadena.org](mailto:Admin@TDCAPasadena.org) and request an invoice.

Submit payment via [www.tdcapasadena.org/application-payment](http://www.tdcapasadena.org/application-payment).

Upon reviewing and accepting your Application, we will contact you to schedule a family interview and an Entrance Assessment. Please allow one (1) hour for family interviews. See page 2 for fees and schedule.

4. When you come to the family interview you will need to bring or email the following:
  - a. Transcripts from the previous year (2 years if applicable).
  - b. Student Immunization Records
  - c. \$50 Assessment Payment. A teacher will do an assessment to see if your child is emotionally, socially, and academically ready for preschool class.
5. Within one week of the Family Interview, we will notify you of our decision to continue the enrollment process.
  - a. If accepted, you will be required to complete an Enrollment Packet and submit a non-refundable deposit of \$700\*\* per student. This includes:
    - a. \$400 Enrollment Fee to secure spot.
    - b. \$300 Fee towards additional assistance required within the classroom.
  - b. On a case by case basis following the Entrance Assessment, the teacher may request a trial day to help determine if the applicant is ready to enroll. The trial day is determined by the teacher and school Admin.

You will receive an invoice from “Tabernacle of David Christian Academy” for the amount of \$700\*\*/student and make the payment by setting up an account with Pay Simple (a secure online payment system that requires an ACH payment from your banking account). Alternatively, Admin can charge your account after receiving your Enrollment documents with the PaySimple information.

\*\*Please see fees according to schedule on page 2.

If you have any questions, please contact TDCA Admin at [admin@tdcapasadena.org](mailto:admin@tdcapasadena.org)

Families have one full week following the interview, to submit the Enrollment paperwork with Enrollment fees (\$700/student).

**Enrollments are based on the order that families complete the Enrollment process. Your enrollment will not be secured until both the Enrollment Packet and deposit are received.**

We do not hold a spot after one week following the Family Interview if we have not received both the full payment (Enrollment deposit, application and assessment fees), and the full Enrollment paperwork.

6. Textbooks. Information on books will be sent over the summer via email. Textbooks are ordered and billed by our school's administrative team and either rented or purchased depending on the type of book. Preschool textbooks are generally \$150-\$160.

Please note that school textbook fees are in addition to student tuition and will be invoiced and due July 15 or within 2 weeks of enrollment if after July 15.

**Application and Enrollment Schedule per Preschool Student:**

Application	Due:	Payment:		Enrollment Includes Family Interview,* Entrance Assessment, Enrollment Paperwork and Fees.	Enrollment Fee Due within One week of Interview and by Due:	\$400** Enrollment and \$300 Outside Assistance Fees :
<b>Early Bird Applicants</b>	March 15th (First Term)	\$100		X	April 1st (First Term) or October 1st (Second Term)	\$700
<b>Second Term Applicants</b>	Sept 15th (Second Term)					
				X	May 1st	\$750
				X	June 1st	\$775
				X	Starting June 2nd (First Term)  Oct 2nd for Second Term)	\$800

\*Family Interviews should be scheduled as soon as possible, within a week or two, upon application acceptance.

\*\*Enrollment Fees are based on when Paperwork and Fees are received.